

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
OCTOBER 6, 2015**

The Invocation was given by Pastor David Player First United Methodist Church. The assembly then recited the Pledge of Allegiance to the flag.

1. CALL TO ORDER

The Trustees of Altus Municipal Authority met in regular session Tuesday, October 6, 2015 at 6:32 p.m. in the Council Chambers of City Hall for such business as shall come before said Trustees. Notice of the meeting was duly filed and posted in the office of the City Clerk, Thursday October 1, 2015 at 1:50 p.m.

2. ROLL CALL

The Secretary's roll call indicated the following members present:

Chairman Jack Smiley
Presiding

Dwayne Martin	Rick Henry
Jon Kidwell	Jason Winters
Kevin McAuliffe	Doyle Jencks
Chris Riffle	Perry Shelton

Absent: None

Also Present: David Fuqua, Catherine Coke, Matt Wojnowski, Jan Neufeld, Debbie Davis, Donita Beers, Linda Walker, Janice Berryhill, Tracy Sullivan, Ken Pike, Jerry Gibson, Angie & Dennis Murphy, Lloyd Colston, Daniel Adams, Steve Perry, Kyle Davis, Barbara Burleson, Gene Leister, Johnny Barron, Phillip Beauchamp, Freddy Perez, Mike Villareal, Steve Caesar, Gary Brickley, David Player, Jan Ivan Oden, Mark Olson, Henry Hartsell, Officer Billy Fowler, Officer Mike Munn, Officer Keith Spooner, Detective Rusty Williams and other public.

3. CONSIDER THE CONSENT AGENDA LISTED BELOW AND VOTE TO APPROVE THE MINUTES, OR APPROVE WITH ANY CHANGES AS NOTED.

- A. APPROVE MINUTES FOR THE ALTUS MUNICIPAL AUTHORITY MEETING ON SEPTEMBER 15, 2015.**
- B. RECEIVE AND ACKNOWLEDGE INVOICE FROM POPE CONTRACTING, INC., IN THE AMOUNT OF \$58,116.25 FOR ALTUS SCHOOLS RETRO ROOF AND CANOPY.**
- C. RECEIVE AND ACKNOWLEDGE INVOICE FROM POPE CONTRACTING, INC. IN THE AMOUNT OF \$21,541.25 FOR ALTUS SCHOOLS RETRO ROOF AND CANOPY.**
- D. RECEIVE AND ACKNOWLEDGE INVOICE FROM BAILEY'S ABSTRACT & TITLE, LLC, IN THE AMOUNT OF \$290,130.50 FOR FIRE STATION LAND PURCHASE.**
- E. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST.**
- F. BUDGET AMENDMENT FOR \$55,800.75 TO RE-ENCUMBER PRIOR YEAR PURCHASE ORDERS THAT WERE NOT PAID IN THE PRIOR YEAR.**

G. BUDGET AMENDMENT IN THE AMOUNT OF \$450,000.00 RECOGNIZING RECEIPT OF TIF FUNDS AND APPROPRIATING THEM TO PURCHASE HOLLOWAY PROPERTY AND INCREASE THE EMERGENCY FUND.

Motion made by SHELTON and seconded by KIDWELL to approve the consent agenda.

The Chairman called for the vote recorded as follows:

AYE: Winters, Riffle, Martin, Kidwell, Shelton, Jencks, Henry, McAuliffe, Smiley

NAY: None

Motion carried 9-0

4. RECEIVE PROGRESS REPORT ON THE ROUND TIMBER WELL FIELD REHABILITATION PROJECT.

This item presented by Johnny Barron,

Mr. Barron gave an update on the Round Timbers project. He stated the goal is November, 2015 to have the water wells operational. Funds of \$450,00 were budgeted for this purpose. It has been amended by \$200,000.

The Budget Category has been renamed to Well Field Rehabilitation and Development. (because some of the money is to be spent on Holloway Well Field.)

Mr. Barron went over the items that had been paid for and others that are under contract with work to be completed in October, 2015.

The purchase and instalation of the well pumps and the testing of the water (by DEQ) will be required before pumping of water can began.

He acknowledged the hard work of Gene Leister, water plant manager as well as Steve Casear the consulting engineer.

He answered questioned from the Council Members.

5. CONSIDER, DISCUSS AND VOTE TO AWARD BID SINGLE SOURCE QUOTE FROM NORTHROP GRUMMAN OF SAN DIEGO, CALIFORNIA, 921932 FOR (5) NEW HAND HELD METER READING COMPUTERS AND HARDWARE TO REPLACE THE (5) NORTHROP GRUMMAN'S THAT ARE 2007 MODELS. THIS INCLUDES THE 5 UNITS, 5 POCKET GUIDES, USB BLUE TOOTH ADAPTOR AS OF DESKTOP PC'S; 5 VERSA TERM LX STAND W/CHARGER, ROUTE MANAGER SOFTWARE UPGRADE TO VT LX (WIN7); 7 TRADE-IN ALLOWANCES FOR A TOTAL OF \$19,397.00, OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: The Meter Services Department advertised for bids in 2007 and purchased the Northrop Grumman Hand Held computers. It has come to the end of life of these Hand Helds. We can only purchase these units thru Northrop Grumann (Single Source).

This item presented by Mike Villareal, Electric Superintendent

Motion made by HENRY and seconded by JENCKS to award the bid to Northrop Grumman (single source quote) for five Hand Held Meter Reading Computers and hardware in the amount of \$19,397.00.

The Chairman called for the vote recorded as follows:

AYE: Riffle, Jencks, Henry, McAuliffe, Shelton, Kidwell, Winters, Martin, Smiley

NAY: None

Motion carried 9-0

6. CONSIDER, DISCUSS AND VOTE TO APPROVE A CONTRACT BETWEEN THE ALTUS MUNICIPAL AUTHORITY, THE CITY OF ALTUS AND HAYNES EQUIPMENT COMPANY, LLC, OF OKLAHOMA CITY, OKLAHOMA FOR THE WELL CONTROLS AND TELEMETRY, ALTUS BID NO 19000, OR TAKE ANY OTHER APPROPRIATE ACTION.

BACKGROUND: At the September 15, 2015 Authority meeting, the Board approved awarding the bid for this project to the low bidder Haynes Equipment Company, LLC, as recommended by the Project Engineer, SBC Consulting Engineers. This Project was advertised in the name of the City of Altus/Altus Municipal Authority. The project consists of furnishing and installing equipment to control and monitor seven (7) existing wells in the Round Timber and Holloway well fields located just south of the Red River on the west side of US Highway 283 in Wilbarger County, Texas. The City has Groundwater Leases for these wells. The purpose of this agenda item is to approve the contract between the parties, with agenda items on both the Authority and City agendas.

This item presented by Catherine Coke, City Attorney

Motion made by MARTIN and seconded by WINTERS to approve a Contract between the Altus Municipal Authority, the City of Altus and Haynes Equipment Co., LLC for the Well Controls and Telemetry.

The Chairman called for the vote recorded as follows:

AYE: Shelton, McAuliffe, Winters, Martin, Jencks, Riffle, Kidwell, Henry, Smiley

NAY: None

Motion carried 9-0

7. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA. (25 O.S.A., SECTION 3-111(9)).

None

8. ADJOURN at 6:46 P.M.

Jack Smiley, Chairman

Debbie Davis, Secretary